



STAFFORDSHIRE HEALTH AND WELLBEING BOARD

FORWARD PLAN 2017/2018

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Councillor Alan White and Dr Charles Pidsley
Co- Chairs

If you would like to know more about our work programme, please get in touch on 07794 491294

Unless otherwise stated public board meetings and non-public workshop sessions are held in Staffordshire Place 1, Trentham and Rudyard Rooms, at 3.00pm.

Public Board Meetings:

9 March 2017

8 June 2017

7 September 2017

7 December 2017

8 March 2018

Workshop/Development Non-Public Sessions

12 January 2017

13 April 2017

11 May 2017

9 November 2017

Date of meeting	Item	Details	Outcome	
12 January 2017 WORKSHOP SESSION	Discussion topic: <i>The Living Well Strategy and the impact of the STP</i>	Topic for discussion agreed at the 8 December Board meeting		
16 February 2017 WORKSHOP SESSION	Cancelled	At their 8 December Board meeting Members agreed to cancel this workshop session		
9 March 2017 PUBLIC BOARD MEETING	Items for Decision	Better Care Fund Report Author: Becky Wilkinson Lead Board Member: Richard Harling	The H&WB requested this item at their 8 December meeting. The BCF was last considered by the Board at their meeting of 8 September 2016. This purpose of this item is to update the Board on developments with the BCF.	
		H&WB Strategy 2018 Report Author: Jon Topham Lead Board Member: Richard Harling	The development of the new Strategy was part of discussions around developing the H&WB agenda at the 8 September 2016 Board meeting. Members are aware that the current Strategy is due to be renewed in 2018.	
		Health in all Policies Report Author: Helen Jones Lead Board Member: Richard Harling	As part of discussions around developing the H&WB agenda (at their meeting of 8 September 2016) members agreed to consider the development of policy, guidance and support on issues such as: Alcohol licensing /saturation zones; Fast food and hot takeaways as a lever for the reduction of obesity; and housing policy with a focus on an ageing population.	
		Local Physical Inactivity Strategy & Sport England Bid Report Author: Jude Taylor Lead Board Member: Richard Harling	At their meeting of 8 December 2016 the Board heard that funding to encourage a more active nation had been made available and that over the next four years Sport England would be investing £1billion, with the intention of allocating £130m in ten different locations. Bids were being invited and Staffordshire intended to submit an expression of interest. The H&WB now received progress on the Staffordshire bid.	
		Annual Report of the Director Public Health Report Author: Richard Harling Lead Board Member: Richard Harling	Deferred from 8 September H&WB. The Director of Public Health will give a presentation on his draft Annual Report prior to this being finalised and published.	
		CCG/SCC Commissioning Intentions Presentations from each CCG and from the Director of Public Health	Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions	
		Items for Debate		

Date of meeting	Item		Details	Outcome
		Obesity Debate Verbal update – Jon Topham	At their 8 September meeting the H&WB agreed a new initiative to hold regular debates on key issues as a way to raise public awareness and gauge public opinion. At that meeting it was agreed that the first public debate topic would be obesity. The debate had been held on 1 March and the Board will be updated on outcomes from the debate and progress on the obesity consultation.	
	Items for Information	The following items have been included on Pinipa for comment prior to this meeting: <ul style="list-style-type: none"> • H&WB Annual Report • Children’s Safeguarding Board Annual Report • Update on CAMHS funding • JSNA/Intelligence 		
13 April 2017 WORKSHOP SESSION	Discussion topic TBC		Cancelled	
11 May 2017 WORKSHOP SESSION	HWBB strategy		HWBB Strategy first draft for discussion - Cancelled	
8 June 2017 PUBLIC BOARD MEETING				
	Items for Decision	Children & Families	deferred to September	
		DPH Annual Report	Launch report and pubic debate (Richard Harling / Allan Reid)	
		Obesity Conversation	Discuss and agree actions from the Debate and the conversation (Ruth Goldstein)	
		HIAP	Feedback from working group and seek agreement for workshop approach – Workshop (Jon Topham / Tim Clegg)	
	Items for Debate			
		HWBB Strategy update	First Draft (Jon Topham) For agreement Karen Bryson to present	
		Place	Neighbourhood / Place based approach (Karen Bryson to present)	
		BCF	To be agreed (Becky Wilkinson)	
		SASSOT	Bid – SASSOT strategy progress and opportunities (Jude Taylor / Glynn Luznyj)	
		Derby Hospital / Burton Hospital collaboration	Request from both Trusts to send Executive Directors to update on collaboration proposals – deferred due to Purdah (Move to September pending Chairs decision)	
	Items for Information	The following items will be circulated for information: <ul style="list-style-type: none"> • JSNA/Intelligence 		

Date of meeting	Item		Details	Outcome
7 September 2017 PUBLIC BOARD MEETING	Items for Decision	Families Strategic Partnership	delivery plan for approval	
		SASSOT	Local Delivery Fund update on progress and to receive Board support for direction of travel	
		Burton/Derby Hospital transformation		
		All-Age Disability	Following on from 6 July meeting	
	Items for Debate	STP	System leadership (EPCC/ MPC?) to be agreed	
	Items for Information	HWBB Strategy	Final Draft and communications plan Healthwatch: <ul style="list-style-type: none"> Annual report on Personal Health Budgets 	
<i>9 November 2017 WORKSHOP SESSION</i>				
7 December 2017 PUBLIC BOARD MEETING	Items for Decision			
	Items for Debate	Annual Report of the Director Public Health Report Author: Richard Harling Lead Board Member: Richard Harling	This is the usual slot for the report	
		HIAP	Housing (to be agreed)	
		Public Conversation		
		Commissioning Intentions		
		Ofsted report of Children's Services		
	Items for Information	HWBB Strategy	Final draft	
		Staffs & Stoke Adult Safeguarding Partnership Board Chairman: John Wood	Annual report	
8 March 2018 PUBLIC BOARD	Items for Decision	HWBB Strategy	Final approval	

Date of meeting	Item		Details	Outcome
MEETING	Items for Debate	CCG/SCC Commissioning Intentions Presentations from each CCG and from the Director of Public Health	Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions	
		Pharmaceutical Needs Assessment	Statutory duty of the Board	
	Items for Information			

Consultation

Where the H&WB Chairman is asked to comment and/or sign off documents on behalf of the Board these documents are uploaded to Pinipa for Board Member's to access and/or comment.

Document	Link	Date uploaded

H&WB Statutory Responsibility Documents

Document	Background	Timings
Pharmaceutical Needs Assessment (PNA)	<p>The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any potential gaps in current services or improvements that could be made.</p> <p>The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBs.</p>	<p>The current PNA was published in February 2015.</p> <p>The PNA is reviewed every three years, with the next review due in 2018.</p>

Board Membership Role	Member	Substitute Member
Staffordshire County Council Cabinet Members	CO CHAIR - Alan White – Cabinet Member for Health, Care and Wellbeing Mark Sutton – Cabinet Member for Children and Young People Philip White – Cabinet Support Member for Learning and Employability	Mike Sutherland – Cabinet Support Member for Adult Safeguarding
Director for Families and Communities	Helen Riley – Deputy Chief Executive and Director for Families and Communities	Mick Harrison – Head of Care and Interim Head of DASS
Director for Health and Care	Richard Harling – Director of Health and Care	tbc
A representative of Healthwatch	Jan Sensier – Chief Executive, Healthwatch Staffordshire	Robin Morrison – Chairman Engaging Communities
A representative of each relevant Clinical Commissioning Group	Mo Huda – Chair of Cannock Chase CCG Paddy Hannigan – Chair of Stafford and Surrounds CCG John James – Chair of South East Staffs and Seisdon Peninsula CCG CO CHAIR - Charles Pidsley – Chair of East Staffs CCG Alison Bradley - Chair of North Staffs CCG	Tony Bruce – Accountable Officer Marcus Warnes – Chief Operating Officer
NHS England	Ken Deacon – Medical Director, Shropshire and Staffordshire Area Team	Fiona Hamill – Locality Director

Staffordshire’s Health and Wellbeing Board has agreed to the following **additional representatives** on the Board:

Role	Member	Substitute Member
District and Borough Elected Member representatives	Roger Lees – Deputy Leader South Staffordshire District Council Frank Finlay – Cabinet Member for Environment and Health	Brian Edwards Gareth Jones
District and Borough Chief Executive	Tim Clegg – Chief Executive Stafford Borough Council	Rob Barnes – Director of Housing & Health Tamworth
Staffordshire Police	Gareth Morgan – Chief Constable	Nick Baker – Deputy Chief Constable
Staffordshire Fire and Rescue Service	Glynn Luznyj – Director of Prevention and Protection	Jim Bywater
Together We’re Better - Staffordshire Transformation Programme	Penny Harris – Programme Director	Bill Gowan – Medical Director